

How to Submit a Claim to the NDIRF

NDIRF Claims

Complete a Loss Report/ Incident Report.

- Reports are available at www.ndirf.com> Claims>Reporting a Claim.
- You may also call your local agent to complete a Loss/ Incident Report.

Submit the report to your local agent.

- Skip this step if your local agent completed the report.

Submit all pertinent claim documentation to your local agent.

Your local agent will submit the report and pertinent documentation to the NDIRF at NDIRFclaims@ndirf.com.

ND Fire & Tornado Fund Claims

NDIRF Members

Complete a Loss Report.

- Notice of Loss (SFN9576) form is available at www.ndirf.com> Member Services> ND State Fire & Tornado>F&T Coverage Forms and Applications.

- You may also call your local agent to complete a loss report.

Submit the report to your local agent.

- Skip this step if your local agent completed the report.

Submit all pertinent claim documentation to your local agent.

Your local agent will submit the report and pertinent documentation to the NDIRF at NDFTclaims@ndirf.com.

State Agencies

Complete a Loss Report.

- Notice of Loss (SFN9576) form is available at www.ndirf.com> Member Services> ND State Fire & Tornado>F&T Coverage Forms and Applications.

Submit the report and pertinent documentation to NDFTclaims@ndirf.com.

State Bonding Fund Claims

Complete a Notice of Claim.

- Notice of Claim (SFN12199) form is available at www.ndirf.com> Member Services> ND State Bonding Fund.

Complete the Notice of Claim and submit it to BondingFund@ndirf.com.

Be sure you or your agent notes the correct Claim Contact on your initial Loss/Incident Report, Notice of Loss, or Notice of Claim.

Claims are received and reviewed by the NDIRF's in-house claims team.

- The Claim Contact will be contacted by one of our in-house claims adjusters.

Thorough completion of the loss report is essential to promptly and accurately initiate your claim.

If your first loss notice is the service of a Summons and Complaint, attach a copy of it to the report you submit to the NDIRF.

***A Summons and Complaint must be responded to within 21 days from the date it's served. Failure to respond within this timeframe may result in judgment being filed.**

Questions?

Contact Assistant Director of Claims Keith Pic at keith.pic@ndirf.com or 701-751-9117.