



# MANHOLE INSPECTION CHECKLIST

*Inspection checklist for manhole condition, access, and follow-up needs.*

Member/Entity (if applicable) \_\_\_\_\_

**Use this form to document work consistently and retain it with sewer program records.**

|                                   |  |                            |  |
|-----------------------------------|--|----------------------------|--|
| <b>Inspection Date</b>            |  | <b>Manhole ID/Location</b> |  |
| <b>Weather/Surface Conditions</b> |  | <b>Inspector</b>           |  |
|                                   |  | <b>Map/Route Ref.</b>      |  |

## Operational Checks

|  |                                                 |  |                                    |
|--|-------------------------------------------------|--|------------------------------------|
|  | Cover and frame in acceptable condition         |  | Rim/surrounding grade stable       |
|  | No obvious traffic hazard                       |  | Access clear and safe              |
|  | Evidence of infiltration noted                  |  | Wall condition acceptable          |
|  | Bench and channel condition acceptable          |  | No surcharge evidence observed     |
|  | Steps/ladder condition acceptable where present |  | Corrosion or coating failure noted |
|  | Photo taken where needed                        |  | Follow-up repair recommend         |

## Condition Notes

|                                       |  |
|---------------------------------------|--|
| <b>Observed Defects</b>               |  |
| <b>Priority/Repair Recommendation</b> |  |
| <b>Additional Notes</b>               |  |



No Follow-Up Needed



Follow-Up Work Order Created

Work Order # \_\_\_\_\_

Completed Date \_\_\_\_\_

|                  |  |                          |  |
|------------------|--|--------------------------|--|
| <b>Inspector</b> |  | <b>Supervisor Review</b> |  |
| <b>Date</b>      |  | <b>Date</b>              |  |

**For North Dakota Local Government.**

NDIRF Template Form – Optional Use. Members may modify this form to meet local operational needs.